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Our Services

Service overview

Services			
Number	In-House Workshop	Prerequisites	Description
TS000	Digital Transformation Readiness Assessment	<ul style="list-style-type: none"> * Digital Transformation intentions * Availability of documentation * Availability of staff needed for interviews 	This service investigates the readiness of the organization by assessing documentation, conducting interviews and using our Digital Transformation Readiness Checklist. It is a low visibility assessment to understand the sense of urgency, ability and readiness of the organization to start a Digital Transformation.
TS001	CxO Digital Transformation Strategy & Awareness Workshop	<ul style="list-style-type: none"> * Strategy to start Digital Transformation * Availability of the CxO team 	This workshop is to create awareness at CxO level and to define the (Digital) Transformation strategy.
TS002	Project assessment service. 4 hours time unit per 1-2 Projects	<ul style="list-style-type: none"> * PM availability 	This service will assess 1-2 Projects regarding their real status. It will provide a view with ProActive® on the assessed Project(s) and a report showing the improvements areas. Based on this view and report, measures can be taken.
TS003	Digital Transformation Program Implementation	<ul style="list-style-type: none"> * CxO owner * Team availability * Strategic CxO support for the program * Workshop location * Goal of the Digital Transformation 	This service will create an up and running (Digital) Transformation Program. There will be close cooperation with the Transformation Owner and the Transformation Manager to ensure the best sustainable results possible. Please be aware that the careful selection of Transformation Manager, the Transformation Lead(s) and the team can take some time.
TS004	(Multicultural) Team Building	<ul style="list-style-type: none"> * Team availability * Management support for the workshop * Workshop location 	This service will create a Team which will work as ONE Team or it will improve an existing Team that needs to start working as an effective (Transformation) guiding team. Teams with a different background across different countries/continents (For example teams from Europe and India) that can act as ONE Team will improve the performance of these teams.
TS005	Continuous Improvement Implementation	<ul style="list-style-type: none"> * Team Management for approvals * Team availability * Management support for the workshop * Workshop location 	This is used to keep (Digital) Transformations going after the Program achieved its goals or to implement Continuous Improvement. It empowers your production teams on the work floor to keep improving in a Scrum/Agile way which will benefit your company in several ways and improves the output results.

TS000: Digital Transformation Readiness Assessment**General:**

This service investigates the readiness of the organization by assessing documentation, conducting interviews and using our Digital Transformation Readiness Checklist. It is a low visibility assessment to understand the sense of urgency, ability and readiness of the organization to start a Digital Transformation.

Objectives:

Providing an insight in the urgency, ability and readiness of the organization to conduct a successful Digital Transformation and the recommended way forward.

Duration:

The duration of this service is 2-3 weeks.

Prerequisites:

- Digital Transformation intentions
- Availability of documentation
- Availability of staff needed for interviews

Readiness Assessment results:

The output of this Readiness Assessment is awareness on CxO level on what need to be done for the Digital Transformation and a report showing the readiness of the organization and the areas that need to improve, with a recommended approach.

TS001: CxO Digital Transformation Strategy & Awareness Workshop**General:**

This workshop is to create awareness at CxO level and to define the (Digital) Transformation strategy.

Objectives:

The goal of the workshop is to create awareness and to prepare the CxO team for a Digital Transformation and to work as one team with one goal, understanding what needs to be done to make the Digital Transformation a success for your company.

Duration:

The duration of this service is 1 day.

Who should attend:

- CxO Team

Prerequisites:

- Clear definition of the company strategy.
- The CxO team needs to be fully available during the workshop.

Workshop subjects:

During the workshop the following subjects will be addressed:

- What is the objective and scope of the Digital Transformation
- Who will be the CxO owner
- What needs to be in place
- How to select the Transformation team
- What needs to be achieved in the program
- Setting the timelines
- How to communicate to the organization

Workshop results:

After the workshop, you will work as one team and understand what needs to be done to realize a Digital Transformation.

TS002: Project Assessment

General:

This service will assess 1-2 Projects regarding their real status. It will provide a view with ProActive® on the assessed Project(s) and a report showing the improvements areas. Based on this view and report, measures can be taken.

Objectives:

Revealing the real status of 1-2 projects per 4 hours' time unit and provide a report with improvement areas and the priority value.

Duration:

The duration of this service is 1 day.

Who should be interested:

This service is designed for:

- Management

Prerequisites:

- Preparation form fully filled in before the assessment starts.
- 1-hour availability of the Project Manager per project during the assessment.
- Management availability for 1 hour to presenting and explaining the results.

Service results:

This service provides:

- A view within ProActive® visualizing the real status of the project(s)
- A report with improvement areas

TS003: Digital Transformation Program Implementation**General:**

This service will create an up and running (Digital) Transformation Program. There will be close cooperation with the Transformation Owner and the Transformation Manager to ensure the best sustainable results possible. Please be aware that the careful selection of Transformation Manager, the Transformation Lead(s) and the team can take some time.

Objectives:

The goal of the workshop is to set-up the complete Digital Transformation program and to select and create the team to achieve the Digital Transformation objectives.

Duration:

To be determined.

Who should attend:

The service is designed for the full Transformation Team and there are different audiences per phase:

Intake:

- CxO owner (2 hours)

First phase:

- CxO owner (part time)

Second phase:

- Transformation Manager

Third phase:

- CxO owner (part time)
- Transformation Manager
- Transformation Lead(s)
- Transformation Team

Fourth phase:

- CxO owner (part time)
- Transformation Manager
- Transformation Lead(s)
- Transformation Team

Prerequisites:

- CxO owner needs to be present
- For the third and fourth phase the full Team needs to be available
- Strategic CxO support for the program needs to be available
- A workshop location is needed
- Objectives for the Digital Transformation program

Service results:

The service provides:

- Strategy for the Digital Transformation
- The team will work as ONE Team
- The team is fully committed to the objectives
- The Digital Program is assessed
- The right team is assessed and selected
- The right tooling is selected and in place
- The program is in place and fully operational

TS004: (Multicultural) Team Building

General:

This service will create a Team which will work as ONE Team, or it will improve an existing Team that needs to start working as an effective (Transformation) guiding team. Teams with a different background across different countries/continents (For example teams from Europe and India) that can act as ONE Team will improve the performance of these teams.

Objectives:

The goal of the workshop is to create ONE team who will have a better understanding of each other and can act accordingly.

Duration:

To be determined.

Who should attend:

The workshops are designed for (multicultural) teams:

- Management of the team
- Team

Prerequisites:

- Team availability
- Management support for the workshop
- Workshop location

Service results:

The service provides:

- The team will work as ONE Team
- The team will have a deep understanding of the team member's capabilities
- The team will be able to perform tasks better without misunderstandings
- The team members will trust each other
- The team will have proposed improvement proposals ready to be executed

TS005: Continuous Improvement Implementation**General:**

This service is used to keep (Digital) Transformations going after the Program achieved its goals or to implement Continuous Improvement. It empowers your production teams on the work floor to keep improving in a Scrum/Agile way which will benefit your company in several ways and improves the output results.

Objectives:

The goal of the workshop is to implement a Continuous Improvement program that is embedded in the organization.

Duration:

To be determined.

Who should attend:

The workshops are designed for teams that perform the daily production work:

- Team Manager
- Production Team

Prerequisites:

- Team Management for approving the proposals
- Team availability
- Management support for the workshop
- Workshop location

Service results:

The service provides:

- The team will understand how Continuous Improvement works
- The team will have improvement proposals to be executed
- The team will have demonstrated Continuous Improvement behavior
- The team will be able to continue with the improvements



For more information:

<https://effectivechanges.com/services>

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